

Registrations Now Open!!

**REGISTER NOW!!**

**R300**

Registration Fee & Deposit  
Non-Refundable

**2017**

**OPEN DAY  
27TH JAN 2017**



**Khuphulanani**  
Training Institute

**FULL QUALIFICATIONS**

**SHORT COURSES  
(IN-HOUSE)**



mictseta

Accreditation no: ACC/2009/07/321  
Media, Information and Communication Technologies  
Sector Education and Training Authority

Accelerating quality skills towards an information savvy society



**“GIVING YOU THE BEST SKILLS IN  
INFORMATION COMMUNICATION  
TECHNOLOGIES (ICT)”**



29 FORTUNA HOUSE  
4TH STREET WYNBERG  
2090  
JOHANNESBURG  
NEXT TO HOME AFFAIRS

202 KWARTEL ROAD  
KEMPTON PARK  
BIRCH ACRES  
EXTENTION 6  
1618

HEAD OFFICE

011 440 0718 - 011 070 7422

[www.khuphulanani.co.za](http://www.khuphulanani.co.za)

FAX TO E-MAIL - 086 697 4991

[training@khuphulanani.co.za](mailto:training@khuphulanani.co.za)



TRAINING HOURS

**MORNING SESSION**  
08:30-12:30

**AFTERNOON SESSION**  
12:30 - 16:30

**SATURDAY SESSION**  
08:00-14:00

**ABOUT KHUPHULANANI**

**VISION**

Our vision for Khuphulanani-  
Training Institute is to enhance  
and create opportunities for the  
employed, unemployed youth and  
disabled individuals in order that South-  
Africa becomes a HUB of Information and  
Communication Technology (ICT) excellence.

**MISSION**

Excel in nurturing individual potential through  
education and ICT

“ We also offer Corporate Training  
In-house or On-site”

**FULL QUALIFICATION COURSES**

End-User Computing  
Technical Support  
System Development  
Business Administration Services  
Project Managment

**IN-HOUSE SHORT COURSES**

Basic Computing  
Contact Centre Operation Certificate  
Admin Assistant  
Project Coordinator  
Data Capturing  
Account Assistant





## OUR COURSES

### FULL QUALIFICATION COURSES

	LEVEL	DURATION	ADMISSION REQUIREMENT	FULL TIME	PART TIME	DEPOSIT	MONTHLY INSTALMENT	CREDITS
END-USER COMPUTING	3	12 MONTHS	GRADE 10	R13 000	NA	R2 000	R1 100	130
TECHNICAL SUPPORT	4	12 MONTHS	MATRIC	R16 500	NA	R2 500	R1 400	163
SYSTEM DEVELOPMENT	4	12 MONTHS	MATRIC	R20 000	NA	R2 500	R1 750	165
SYSTEM DEVELOPMENT	5	12 MONTHS	MATRIC	R25 000	NA	R3 000	R2 200	131
BUSINESS ADMINISTRATION SERVICES	2	12 MONTHS	MATRIC	R15 000	NA	R2 000	R1 300	130
BUSINESS ADMINISTRATION SERVICES	3	12 MONTHS	MATRIC	R18 000	NA	R2 500	R1 550	120
PROJECT MANAGEMENT	4	12 MONTHS	MATRIC	R18 000	NA	R2 500	R1 550	136

### IN-HOUSE SHORT COURSES

	DURATION	ADMISSION REQUIREMENT	FULL TIME	MONTHLY INSTALMENT	PART TIME	MONTHLY INSTALMENT	DEPOSIT
BASIC COMPUTING	4 MONTHS	GRADE 10	R6 000	R1 350	R6 500	R1 500	R2 000
CONTACT CENTRE OPERATIONS CERTIFICATE	5 MONTHS	GRADE 10	R7 500	R1 375	R8 000	R1 500	R2 000
ADMIN ASSISTANT	7 MONTHS	MATRIC	R8 200	R1 050	R8 700	R1 120	R2 000
PERSONAL ASSISTANT	7 MONTHS	MATRIC	R10 000	R1 350	R10 500	R1 450	R2 000
PROJECT COODINATOR	9 MONTHS	MATRIC	R10 500	R1 065	R11 000	R1 125	R2 000
DATA CAPTURING	7 MONTHS	GRADE 10	R7 800	R970	R8 300	R1 050	R2 000
ACCOUNT ASSISTANT	8 MONTHS	MATRIC	R9 500	R1 075	R10 000	R1 150	R2 000

### WORK READINESS SHORT COURSES

PERSONAL SKILLS  
WORKPLACE SKILLS  
SPECIALISED SKILLS



**REGISTER NOW • REGISTER NOW • REGISTER NOW • REGISTER NOW • REGISTER NOW • REGISTER NOW**